

## AGENDA

### PRESTON-UNDER-SCAR PARISH COUNCIL

Clerk: Linda Stevens, [Tel:07778911677](tel:07778911677)

Email: [prestonunderscarpc@gmail.com](mailto:prestonunderscarpc@gmail.com)

You are hereby summoned to participate in the Annual Meeting of Preston-Under-Scar Parish Council on 16 May 2023 at 7.00pm or on the conclusion of the Annual Village Meeting, whichever is the later, for the purpose of transacting the following business:

1. Election of Chairman
2. Chairman to make the prescribed declaration of acceptance of Office
3. To receive apologies for absence
4. To confirm the Minutes of the Meeting held on 27 February 2023
5. To declare Councillors' interests in items on the agenda.
6. Action taken since the last Parish Council Meeting on 27 February 2023

All decisions taken at the last Parish Council Meeting have been actioned

Cemetery Extension – The Clerk has agreed with the contractor that the work comprising Phase 1 of the extension works will be carried out during the Autumn 2023

Highways Issues – Councillors Amsden, Fletcher and Knight, together with Dave Brooks met with Highway Officers from North Yorkshire Council on 3 April 2023 to discuss ongoing issues relating to drainage along Moor Road. The Clerk has since written to the Council requesting an update on progress with the issues discussed and a response is awaited.

Village Playpark – Since the last meeting, the Council has received from North Yorkshire Council proposals for the refurbishment of those items and surfaces in the PlayPark for which the Unitary Authority is responsible. The original proposals were subsequently modified to take account of concerns expressed by residents of nearby property about the potential impact of the proposals .

7. To note the decisions taken by the Clerk since the last meeting of the Parish Council on 27 February 2022 (report enclosed)
8. Finance and Banking

(1) To note the following opening balances as at 1 April 2023:

Current Account: £9272.96

Savings Account: £2289.63

**(2) To note the following payments authorised by the Clerk since the last meeting of the Parish Council on 27 February 2023 under her delegated authority**

<b>Payee</b>	<b>Item</b>	<b>Payment Type</b>	<b>Amount</b>
<b>ClIr Fletcher</b>	<b>Reimbursement of Green Bin Fee for 2022</b>	<b>BACS</b>	<b>£25.00</b>
<b>Clerk</b>	<b>Reimbursement of VAT And delivery charge for Replacement Defib Pads</b>	<b>BACS</b>	<b>£17.70</b>
<b>Clerk</b>	<b>Reimbursement of Zoom Fees – 28.11.22 – 27.2.23</b>	<b>BACS</b>	<b>£57.56</b>
<b>YLCA</b>	<b>Annual Subscription</b>	<b>BACS</b>	<b>£61.00</b>

**(3) To consider passing the following resolution required to authorise the updating of signatories to the Parish Council’s NS&I account:**

**“That NS&I be advised that with effect from the date of the letter so notifying them:**

- all correspondence and statements relating to the Parish Council’s NS&I account should be sent to Linda Stevens, the current Clerk;**
- that the authorised signatories on the account be:  
Councillor: Carol Fletcher  
Councillor: \*  
Clerk: Linda Stevens”**

*(\* Parish Council to determine who the third signatory should be)*

**(4) To request Barclays Bank PLC to provide “read only” access to the Parish Council’s Bank Account for the current Clerk.**

**(5) To consider and, if satisfied, approve the Parish Council accounts for the year ending 31 March 2023 (copy enclosed)**

## **9. Annual Governance and Accountability Return**

**Annual Internal Audit report 2022/23** - The internal auditor has completed the Annual Internal Audit Report 2021/2022 which is circulated with the agenda. Councillors are requested to note the contents of the report (page 4 of the AGAR document).

**The Annual Governance Statement 2022/23** is circulated with this agenda. Councillors are requested to consider the Statement and, if appropriate, resolve to approve it (page 5 of the AGAR document)

**The Accounting Statement 2022/23** is circulated with this agenda. Councillors are requested to consider the Statement and, if appropriate, resolve to approve it (page 6 of the AGAR document)

**The Explanation of Variances (including the Reserves) and the Bank Reconciliation** are included with this agenda. Councillors are requested to consider and, if appropriate, to resolve to adopt them

**Certificate of Exemption** - Councillors are invited to consider and, if appropriate, resolve that the Council is exempt from an external audit and to complete the Certificate of Exemption and return it to PKF Littlejohn (page 3 of the AGAR document)

**The Proposed Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return** is circulated with this agenda. Councillors are requested to determine who will act as the named contact for the purposes of the inspection of the AGAR and the accounting records (for inclusion in paragraph 2 of the notice) and otherwise consider and, if appropriate, resolve to adopt the notice.

Copies of the above documents will be displayed on the village notice board and/or on the Council's website.

**10. Village Maintenance** – to consider any issues arising

**11. Village Emergency Plan** – update

**12. Playpark refurbishment proposals** – to determine the Parish Council's response to North Yorkshire Council's proposals for the refurbishment of the village playpark

**13. Issues arising from the Annual Village Meeting** – to consider issues arising from the Annual Village Meeting on 16 May 2023, including the appointment of a successor to Chris Harrison on the Patient Participation Group for the Aysgarth Surgery.

**14. Code of Conduct for Parish Councillors**

(1) To consider a request received from the Monitoring Officer of North Yorkshire Council that the Council consider adopting NYC's Code of Conduct for Councillors in the interests of achieving a consistent approach across the new Authority's area (copy of NYC's Code enclosed)

(2) To note the arrangements which NYC has adopted for considering any complaints made against Councillors (copy of arrangements enclosed)

## **15. Delegation of powers to the Parish Clerk and Section 85 of the Local Government Act 1972**

Councillors are invited to review the current Delegations to the Clerk and ongoing usefulness of the current provisions for Zoom Meetings (report enclosed)

## **16. Planning Applications**

### **New Applications:**

**Upcoming Applications: None notified**

### **Update on Previous Applications:**

22/00765/FULL - Full Planning Permission for Side Extension, Detached Double Garage and Associated Landscaping at The Old Barn, Wensley Station, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AG – *permission granted*

23/00130/FULL - Full Planning Permission for Proposed Solar Panels to Roof of Existing Detached Modern Outbuilding at 2 Preston Mill, Wensley Station, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AG (*the Parish Council had no objections to this proposal – awaiting decision*)

23/00129/LBC - Listed Building Consent for Replacement Roof to Existing Modern Lean To Garage at 2 Preston Mill, Wensley Station, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AG (*the Parish Council had no objections to this proposal- awaiting decision*)

23/00150/FULL - Full Planning Permission for Change of Use of Existing Garage Workshop Building to Form a One Bedroom Dwelling within Existing Garden and Parking Area at Adjacent Stoneham, Wensley, North Yorkshire, DL8 4AB (*The Parish Council had no objection in principle to the proposal, but considered that the Planning Authority should clarify if the proposed dwelling is to be used as a Holiday Let. Although it is proposed to use an existing vehicular access, there are sight issues with this and the increased traffic could cause a problem especially if it is used as a holiday let by visitors not familiar with the road – decision awaited*)

23/00176/FULL - Full Planning Permission for Glass Link Porch and Minor Alterations at Somerset House, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AH (*the Parish Council had no objections to this proposal – decision awaited*)

## **17. Date and agenda items for the next meeting**

**Signed:**  
**Linda Stevens**

**Date: 5 May 2023**

**Parish Clerk**