

PRESTON-UNDER-SCAR PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held on Tuesday 4 July 2023 at 7.00pm in Preston under Scar Village Hall

Present: Councillors Amsden (Chairman), Fletcher, Higham, Knights and Sayers

Clerk: Linda Stevens

In attendance: Unitary Councillor Karin Sedgwick

1. Minutes of the Parish Council Meeting held on 16 May 2023

Resolved:

That the minutes of the Annual Parish Council Meeting held on 16 May 2023 be confirmed as a true record and signed by the Chairman.

2. To declare Councillors' interests in items on the agenda.

None.

3. Action taken since the Annual Village Meeting and the Annual Parish Council Meeting

The Clerk confirmed that all decisions from the Annual Village Meeting had been actioned or were in hand.

Reference was made to the fact that the refurbishment of the Village Playpark had not commenced on 3 July. The Clerk confirmed that she had not been notified of a revised start date for the work. Councillors requested that details of the practical arrangements for the work be circulated to residents and also asked the Clerk to draw to North Yorkshire Council's attention that there was a second entrance to the playpark.

4. Report of the Clerk on decisions taken under her delegated authority since the Annual Meeting of the Council

Resolved:

To note the following decisions taken by the Clerk since the Annual Meeting of the Council:

Subject of decisions:

Planning Application ZD23/00275/FULL - Full Planning Permission for Extension to Existing Garage Including Provision of Rainwater Goods, Alterations to Rainwater

Goods of Main House and Installation of Extract Fans/External Vent at Manor House
Preston Under Scar Leyburn North Yorkshire

Planning Application ZD23/00274/LBC - Listed Building Consent for Extension to Existing Garage Including Provision of Rainwater Goods, Alterations to Rainwater Goods of Main House and Installation of Extract Fans/External Vent at Manor House
Preston Under Scar Leyburn North Yorkshire

Summary of information considered:

Application documents submitted by applicant
Outcome of consultation with Parish Councillors

Decision Taken:

To advise North Yorkshire Council that the Parish Council has no objections to either of the above applications.

Date of Decision: 30 May 2023

Subject of decision:

Renewal of Parish Council Insurance for 2023-24

Summary of information considered:

Invoice and renewal documentation received from the Council's insurers BHIB
Comments from Parish Councillors

Decision Taken:

To renew the Council's Insurance with BHIB for 2023 - 24

Date of Decision: 22 May 2023

Subject of decision:

Planning Application ZD/00299/FULL Full Planning Permission for Extension to Kitchen to Allow for additional Porch / Boot Room, Addition of Downstairs Bathroom to front of Property and Proposed Alterations to Shed at Bottom of Garden at Prospect House Preston Under Scar Leyburn North Yorkshire

Summary of information considered:

Application documents submitted by applicant
Outcome of consultation with Parish Councillors

Decision Taken:

To advise North Yorkshire Council that the Parish Council has no objection to the above application.

Date of Decision: 12 June 2023

5. Finance and Banking**Resolved:****(1) To note the following opening balances as at 1 July 2023:**

Current Account: £11,956.83

Savings Account: £ 2,289.63

(2) To note the following payments authorised by the Clerk since the last meeting of the Parish Council on 16 May 2023 under her delegated authority:

Payee	Item	Payment type	Amount
BHIB Ltd	Parish Council Insurance Renewal	BACS	£335.35
DCN	Grass Cutting - May 2023	BACS	£280.00
Clerk	Reimbursement of cost of Replacement spare Defibrillator Pads	BACS	£94.62
Clerk	Reimbursement of cost of Parish Council Zoom Subscription for 2023/24	BACS	£95.62
DCN	Grass Cutting – June 2023	BACS	£130.00

(3) The First Quarter Financial Review had been circulated for consideration at this meeting and made available on the Parish Council Website. Councillors were requested to consider and, if satisfied, approve the review.

With reference to the Parish Council's Reserves, the Clerk confirmed that the Locality Grant from North Yorkshire Council for Phase 1 of the cemetery works had been received during the 2022/23 financial year and included in the Cemetery Extension Reserve, which currently stood at £6,372.00. Further possible sources of grant funding towards the cost of subsequent phases had yet to be identified.

The Clerk further confirmed that the Phase 1 works were currently scheduled to be carried out during September and that she (and any Councillors who also wished to attend) would be meeting the contractor on site prior to the work being carried out.

Councillor Higham reported on work she had recently undertaken to create a photographic record of graves in the village cemetery, which she would pass to the Clerk for retention in the Council's records. She referred to the War Grave (from World War 2) in the Cemetery and the Clerk was requested to write to the War Graves Commission to make them aware of its existence.

Resolved:

- (1) To approve the First Quarter Financial Review as submitted to the meeting.**
- (2) That Councillor Higham be thanked for her work in relation to the village cemetery and that the Clerk write to the War Graves Commission about the war grave in the Cemetery.**

6. Village Name Signs – possible replacement

Further to minute number 12(b) of the Parish Council meeting on 16 May 2023, the Clerk reported that North Yorkshire Council (NYC) had advised that any sign placed within the limits of the publicly maintainable highway had to be to the correct Department for Transport design in terms of the font, spacing of wording and borders and could not have sharp corners. NYC were able to supply and install two nameplates to the approved specification, at a cost of £375. Anticipated delivery and installation was 6-8 weeks from date of confirmation if the Parish Council wished to proceed.

It was noted that a cheaper quote had been obtained by Councillor Sayers but that this was for signs which did not comply with the Department of Transport specification.

Resolved:

- (1) To accept the quote of £375 provided by North Yorkshire Council for the replacement of the village name signs on Light Lane and Moor Road**
- (2) To enquire if, the Parish Council can have the current village name signs, once they have been taken down.**

7. Village Maintenance

The Clerk advised Councillors that she had received a report that the seat at the east end of the Stanney had a broken arm.

Reference was made to the recent resurfacing of the road through the village and to the other investigations which NYC Officers had agreed to undertake during a site meeting with Councillors earlier in the year. It was noted that, whilst the Clerk had written twice to enquire about the progress of those investigations, no reply had been received.

It was also agreed that the Willoughbys be thanked for allowing the use of their field for residents parking whilst the road through the village was being resurfaced.

Resolved:

- (1) That Councillor Sayers inspect and report back on the condition of the seat at the east end of The Stanney.**
- (2) That the Clerk send a further email to the Highways Department at NYC to ask about progress with the other issues discussed during the site meeting on 3 April 2023, a copy of that email to be sent to Councillor Sedgwick to enable her to follow the matter up at her regular Highways meetings with Unitary Council Officers.**
- (3) That the Clerk write to the Willoughbys to thank them for allowing the use of their field for parking during the recent resurfacing of the road through the village.**

8. Village Emergency Plan

It was noted that preparation of the Village Emergency Plan had stalled due to the very poor level of responses received to the questionnaire.

Councillor Sedgwick indicated that it was preferable to have a plan (even if it was not fully complete) in place than to have no plan at all. She remained happy to be included in the plan as the contact for alerting the Unitary Council of any emergency affecting the village. She also suggested including local contact details for the RSPCA if assistance was required to deal with/care for any animals.

Resolved:

That Councillors Higham, Knights and Sayers meet to review the way forward with the Emergency Plan and report back to a future meeting of the Parish Council.

9. Planning Applications

New Applications:

ZD23/00358/FULL - Full Planning Permission for Proposed Garden Building The Old Barn, Wensley Station, Preston Under Scar, Leyburn

Councillors expressed concern about the amount of development which had been carried out at this location and discussed the value of a site meeting with the applicant to look at the proposals in greater detail.

Resolved:

That the Clerk advise the Planning Officer that, given the amount of development that had already taken place at the site, the Council wishes to discuss the proposals on site with the applicant before submitting comments on the application.

Upcoming Applications: None notified

Update on Previous Applications

23/00130/FULL - Full Planning Permission for Proposed Solar Panels to Roof of Existing Detached Modern Outbuilding at 2 Preston Mill, Wensley Station, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AG (*the Parish Council had no objections to this proposal – awaiting decision*)

23/00129/LBC - Listed Building Consent for Replacement Roof to Existing Modern Lean To Garage at 2 Preston Mill, Wensley Station, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AG (*the Parish Council had no objections to this proposal - awaiting decision*)

23/00150/FULL - Full Planning Permission for Change of Use of Existing Garage Workshop Building to Form a One Bedroom Dwelling within Existing Garden and Parking Area at Adjacent Stoneham, Wensley, North Yorkshire, DL8 4AB (*The Parish Council had no objection in principle to the proposal, but considered that the Planning Authority should clarify if the proposed dwelling is to be used as a Holiday Let. Although it is proposed to use an existing vehicular access, there are sight issues with this and the increased traffic could cause a problem especially if it is used as a holiday let by visitors not familiar with the road – application withdrawn*)

ZD23/00275/FULL & ZD23/00276/LBC – Applications for Full Planning Permission and Listed Building Consent for Extension to Existing Garage Including Provision of Rainwater Goods, Alterations to Rainwater Goods of Main House and Installation of Extract Fans/External Vent at Manor House Preston Under Scar Leyburn North Yorkshire (*the Parish Council had no objections to this proposal - awaiting decision*).

11. Date and agenda items for the next meeting

Resolved:

That the Clerk consult Councillors on the date for the next Parish Council Meeting.

The meeting closed at 7.45pm