

**PRESTON UNDER SCAR PARISH COUNCIL**

**10 DECEMBER 2024**

**REPORT OF THE CLERK AND COUNCILLOR SAYERS**

**REDESIGN OF COUNCIL WEBSITE AND MIGRATION TO GOV.UK DOMAIN NAME AND EMAIL ADDRESSES – QUOTES RECEIVED**

At its last meeting the Council resolved:

- (1) That the Clerk, in consultation with Councillor Sayers, seek quotes from 3 companies included on the Cabinet Office List of Approved Registrars who are able to provide a “one-stop-shop” service for domain name, website and email addresses for the Clerk and all Parish Councillors
- (2) That, once obtained, the quotes be submitted to the Parish Council along with any clarification/additional information requested to assist the Council in selecting a supplier.

Quotations were subsequently sought from 3 companies who met the criteria in resolution (1) above and two quotes were received. The companies supplying the quotes are referred to in this report as Company A and Company B. Both companies are considered able to meet the Council’s requirements. Copies of their full submissions have been supplied to Councillors separately and a summary of the financial implications for the Council in terms of both one-off and ongoing costs, is attached as Appendix A.

Councillors have received presentations from both companies on their products and the range of the support they are able to supply on an ongoing basis, and have had an opportunity to look at a range of websites which they have provided for other Parish Councils of varying sizes.

It is considered that both companies are able to meet the Parish Council’s requirements in terms of the registration of a gov.uk domain, the setting up and ongoing hosting of a new website and the provision and hosting of gov.uk email addresses for the Clerk and Councillors and associated storage. Telephone references have been obtained from the Clerks to other Parish Councils whose websites were set up and are maintained by the Companies concerned and the feedback on the process, service and support provided by both companies is very positive.

An earmarked reserve of £700 is available to meet the cost of funding the cost of establishing a new website and migrating to a gov.uk domain and emails and a small balance is also available in the 2024/25 budget. Any additional costs associated with the initial setting up of the new arrangements and any enhanced support that might be required, could be met from the IT reserve.

**Councillors are invited to consider the quotes received, in the light of the presentations provided and to determine how they to proceed.**