

## AGENDA

### PRESTON-UNDER-SCAR PARISH COUNCIL

Clerk: Linda Stevens, [Tel:07778911677](tel:07778911677)

Email: [prestonunderscarpc@gmail.com](mailto:prestonunderscarpc@gmail.com)

You are hereby summoned to attend a Meeting of Preston-Under-Scar Parish Council on to be held on 19 March 2024 at 7.00pm in Preston under Scar Village Hall for the purpose of transacting the following business:

1. To receive apologies for absence
2. To confirm the Minutes of the Meeting held on 28 November 2023
3. To declare Councillors' interests in items on the agenda.
4. Action taken since the last Parish Council Meeting

**Cemetery:** The removal of the hedgerow (including trees) was completed in early December 2023. The Contractor's intention was to top the grass & seed where the hedge was in early March, subject to weather and ground conditions. Given the prevailing poor weather/ground conditions, the Clerk has applied to North Yorkshire Council for a further extension of the time limit (to 31 May) for sending the remainder of the Locality Grant in case it is not possible to complete the work by the end of March 2024. That extension of time has been granted.

**Grass Cutting Prices for 2024:** The Clerk has been advised that grass cutting prices for the coming year will remain the same per cut as in 2023 ie:

- Village £80
- Cemetery £50
- Seats £20
- Cemetery extension £50

**Village Play Area:** North Yorkshire Council have repaired their broken bench in the Play Area, but have notified the Clerk of a hole in one of the pieces of equipment for which the village is responsible. NYC have been advised that the item concerned will be repaired in the Spring.

**Village Entrance Signs:** The old village entrance signs were auctioned at the Burns Night Supper raising £64.00 which has been donated to the village Hall.

**Street Lighting** – following representations made by the Parish Council, North Yorkshire Council has agreed to:

- (1) reinstate the 'part night' regime for all street lights in the village
- (2) to fit all eight lights with front and rear shields

This work is due to be undertaken in the week commencing 11 March 2024

**Moor Road:** following the last meeting the Clerk has written to the Highways Maintenance Manager, North Yorkshire Council to:

- seek clarification about the significance or otherwise of the flue, and whether it was providing the drainage under the stretch of Moor Road concerned.
- request the Highways Manager to contact the Bolton Estate for any information/records they may have of the flue as soon as possible.

A reminder email has been sent and a response is awaited.

**Speed Gun:** The local PCSO has now completed a speed gun course, but is only able to attend approved locations on this list). To become approved, a location needs to be logged on the Police website through this link: [Community Speed Watch | North Yorkshire Police](#) . The location will then be checked and assessed before being added to the list of locations where the speed gun can be used. At present, if a speeder is caught a warning letter is sent, as the scheme is quite new. It is hoped that this will develop into tickets/fines in the future.

**5. Report of the Clerk on decisions taken since the last meeting** (copy enclosed)

**6. Finance and Banking**

**(1) To note the following opening balances as at 1 March 2024:**

**Current Account: £8483.47**  
**Savings Account: £2307.35**

**(2) To note the following payments authorised by the Clerk since the last meeting of the Parish Council on 28 November 2023 under her delegated authority:**

<b>Payee</b>	<b>Item</b>	<b>Payment type</b>	<b>Amount</b>
DCN	Hedgerow Removal etc, at the Cemetery	BACS	£1309
YLCA	Clerk's attendance at Biodiversity Webinar 10.01.2024	BACS	£16.70
Information Commissioner	Annual Data Protection Fee	BACS	£40.00

**(3) The Third Quarter Financial Review** is circulated for consideration with this agenda and is also available on the Parish Website. Councillors are requested to consider and, if satisfied, approve the review.

**7. Village Maintenance** – to consider any issues arising

8. **Cemetery Extension** – to consider the attached quote received for the provision of a new gate and rabbit proof fencing etc in the light of the Cemetery Site Visit on 7 March 2024.
9. **Biodiversity Policy:** in accordance with the recently adopted Biodiversity Policy (copy attached), Councillors are requested to give initial consideration to how the Council can seek to minimise adverse impacts on biodiversity as a result of the council's activities and will identify opportunities to increase biodiversity when practicable.
10. **Asset Register Review:** to consider, and if satisfied approve, the attached Asset Register.
11. **Risk Register Review:** to consider, and if satisfied approve, the attached Risk Register.
12. **Document Retention Policy and Schedule:** to consider, and if satisfied approve, the enclosed draft Document Retention Policy and Schedule
13. **Portrait of King Charles:** to consider whether or not to apply for an official portrait of King Charles (see documentation attached)
14. **Parish Council Website and change of domain name/email addresses to .gov.uk :**  
To consider whether, the Parish Council Website would benefit from a redesign and whether the Council should migrate to a gov.uk domain name and email address(es) for the Clerk and Councillors.

## 15. Planning Applications

### **New Applications:**

ZD24/00009/CLD - Certificate of Lawfulness Proposed for replacement of all existing windows and one door at Sakhir Cottage, Preston Under Scar, Leyburn, North Yorkshire *(the Parish Council had no objections to the granting of this Certificate)*

ZD24/00084/FULL - Full Planning Permission for Single Storey Extension to Existing Dwelling and Detached Garage at Low Scar Barn, Redmire, Leyburn, North Yorkshire

### **Upcoming Applications: None notified**

### **Update on Previous Applications**

23/00129/LBC - Listed Building Consent for Replacement Roof to Existing Modern Lean To Garage at 2 Preston Mill, Wensley Station, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AG *(the Parish Council had no objections to this proposal - awaiting decision)*

ZD23/00275/FULL & ZD23/00276/LBC – Applications for Full Planning Permission and Listed Building Consent for Extension to Existing Garage Including Provision of Rainwater Goods, Alterations to Rainwater Goods of Main House and Installation of Extract Fans/External Vent at Manor House, Preston Under Scar, Leyburn, North Yorkshire (*the Parish Council had no objections to this proposal -planning permission granted*).

**16. Date and agenda items for the next meeting**

**Linda Stevens**  
**Clerk to Preston under Scar Parish Council**

**11 March 2024**