

## **PRESTON-UNDER-SCAR PARISH COUNCIL**

### **Draft Minutes of the Annual Parish Council Meeting held on 16 April 2024**

**Present:** Councillor Councillors Amsden, Fletcher, Higham, Knights and Sayers  
Clerk: Linda Stevens

**Apologies for absence:** Unitary Councillor Sedgwick

#### **1. Election of Chairman**

**Resolved:**

**That Councillor Amsden be elected Chairman of Preston Under Scar Parish Council for the period to the Council's Annual Meeting in 2025.**

#### **2. Declaration of Acceptance of Office**

Councillor Amsden signed the prescribed declaration of acceptance of office.

#### **3. Minutes of the Parish Council Meeting held on 19 March 2024**

**Resolved:**

**That, subject to the reference to Tony Metcalfe in the resolution to minute 7 being amended to Paddy Metcalfe, the minutes of the Parish Council Meeting held on 19 March 2024 be confirmed as a true record and signed by the Chairman.**

#### **4. To declare Councillors' interests in items on the agenda: None**

#### **5. Finance and Banking**

**Resolved:**

**(1) To note that the opening balances as at 1 April 2024 were as follows:**

- **Current Account: £7856.57**
- **Savings Account: £2307.35**

**(2) To note that the following payments had been authorised by the Clerk under her delegated authority since the last meeting of the Parish Council on 19 March:**

<b>Payee</b>	<b>Item</b>	<b>Payment Type</b>	<b>Amount</b>
<b>YLCA</b>	<b>Annual Subscription</b>	<b>BACS</b>	<b>£65.00</b>

## **6. Parish Council accounts for the year ending 31 March 2024**

Councillors were invited to receive the Parish Council's accounts for the year ending 31 March 2024, which were submitted subject to internal audit.

### **Resolved:**

**To receive the Parish Council's accounts for the year ending 31 March 2024.**

## **7. Issues arising from the Annual Village Meeting**

### **Biodiversity**

#### **Resolved:**

**That Councillor Knights arrange a meeting for those residents interested in helping to identify and record species which were currently found in the Parish, to progress the ideas raised at the Village Meeting.**

**Meeting with Integrated Care Board – 4 June 2024**

#### **Resolved:**

**(1) That the Clerk write to the organiser of the meeting to seek clarification of its nature and whether it will include the issues raised at the recent Upper Dales Health Watch Meeting along with other issues residents raise in respect of the level of provision and accessing of Health and Social Care Services in the Northern Dales.**

**(2) That those residents on the Council's email list be sent a copy of the briefing paper referred to at the Village Meeting, and that this also be posted on the Parish Council's website, along with details of the meeting.**

## **8. Delegation of powers to the Parish Clerk and Section 85 of the Local Government Act 1972**

Councillors were invited to review the current Delegations to the Clerk and the ongoing usefulness of the current provisions for Zoom Meetings, authority for which would expire at the end of May 2024, if not renewed.

### **Resolved:**

**(1) That, in order to give the Council flexibility in the discharge of its business and subject to compliance with Paragraphs 7 and 8 of Schedule 12 to the Local Government Act 1972 (which, respectively, require the Council to hold**

an Annual Meeting and at least three other meetings in every year), all meetings of the Council during the relevant period shall be in-person meetings unless, in relation to any meeting, the Clerk, following consultation with Councillors, decides that the meeting shall be a remote meeting.

(2) That all meetings of the Council during the relevant period shall be held on such days, at such times and in such places as the Clerk, following consultation with Councillors shall determine.

(3) That, during the relevant period, the following powers be delegated to the Clerk:

(a) To authorise payment of invoices for work undertaken for, and services provided to, the Council, subject to being satisfied that payment is due in accordance with the invoice details;

(b) Following consultation with the Chairman, to do anything expedient or necessary in the interests of the Council or to ensure the continuation of the effective or proper business of the Council, subject to any action taken under these powers being reported to the next available meeting of the Council;

(c) To take any decision following any recommendation made by the Councillors at a remote meeting of the Council

Provided that neither of the delegations at (a) and (b) above shall amend, modify or affect the approved signatories required to authorise payment from the Council's bank account.

(4) That, for the purposes of Section 85 of the Local Government Act 1972:

(a) the Council approves, in relation to each and every member of the Council, during the relevant period, attendance at a remote meeting of the Council as a reason for a failure to attend an in-person meeting of the Council;

(b) the Clerk be authorised, in relation to any specific member of the Council, to approve a reason for the failure of that member to attend a meeting or meetings of the Council where the failure to attend would not be covered under (a) above.

(5) That, for the purposes of 1 to 4 above:

“Chairman” means the Chairman of the Council;

“Clerk” means the Clerk to the Council.

“Meeting” means an in-person meeting or a remote meeting;

**“In-person meeting” means a meeting of the Council, or of any committee or sub-committee of the Council, at which Councillors come together in person in the same place and which is held in accordance with Paragraph 10 of Schedule 12 to the Local Government Act 1972;**

**“Remote meeting” means an informal meeting of the Council, or of any committee or sub-committee of the Council, where Councillors do not come together in person in the same place and which would have complied with the requirements of the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 were those Regulations, which ceased to have effect on 7 May 2021, still in force;**

**“Relevant period” means the period from the passing of this Resolution until 31 May 2025 unless earlier terminated or amended by the Council.**

#### **9. Date and agenda items for the next meeting**

**Resolved:**

**That the next meeting of the Parish Council take place on 20 June 2024 at 7.00pm in the Village Hall.**

**The meeting closed at 19.15 hrs**

**CHAIRMAN**