

## AGENDA

### PRESTON-UNDER-SCAR PARISH COUNCIL

Clerk: Linda Stevens, [Tel:07778911677](tel:07778911677)

Email: [prestonunderscarpc@gmail.com](mailto:prestonunderscarpc@gmail.com)

You are hereby summoned to participate in the Annual Meeting of Preston-Under-Scar Parish Council on Thursday 21 May 2026 at 7.00pm or on the conclusion of the Annual Village Meeting, whichever is the later, for the purpose of transacting the following business:

1. Election of Chairman for the ensuing year
2. Chairman to make the prescribed declaration of acceptance of Office
3. To receive apologies for absence
4. To confirm the Minutes of the Meeting held on 24 February 2026 (copy enclosed)
5. To declare Councillors' interests in items on the agenda.
6. Action since last meeting

**Moor Road – the Clerk has contacted North Yorkshire Council to obtain an update on the nature and timescale for the proposed works on Moor Road. Any response will be reported at the meeting**

**Bus Shelter opposite Cemetery – the Clerk has contacted North Yorkshire Council to obtain an update on the outcome of their inspection of the condition of the bus shelter and the extent and timescale for any remedial works proposed. Any response will be reported at the meeting.**

#### 7. Finance and Banking

**(1) To note the following opening balances as at 1 April 2026:**

**Current Account: £ 2550.09**

**Savings Account: £ 2353.80**

**(2) To note the payments authorised by the Clerk since the last meeting of the Parish Council under her delegated authority or contractually required to be made, as shown in bold on the attached lists of financial transactions**

**(3) To receive the Parish Council accounts and year end bank reconciliation for the year ending 31 March 2026 (copies enclosed)**

- (4) To review and confirm the Bank Mandates for Barclays Bank (current authorised signatories: Cllrs Amsden, Fletcher, Knights, Sayers and Higham, Read Only permission: Clerk) and NS&I (current authorised signatories Cllrs Fletcher and Knights and the Clerk)
  - (5) To appoint Councillors to verify the quarterly bank reconciliations for the Council's bank accounts during the coming year
  - (6) To consider, and if satisfied approve the enclosed draft Statement of Internal Control for the financial year 2026/267, which has been prepared having regard to the Council's current Financial Regulation
  - (7) To consider, and if satisfied approve, the attached Statement of the Opening Balances on the various Reserves as at 1.4.26 (*as included on Parish Council year end accounts for 2025/26*)
8. **Updated Standing Orders** – to note that the Clerk has updated the Parish Council's Standing Orders to reflect changes in procurement legislation and to ensure consistency with Financial Regulations, and to better reflect Code of Conduct requirements. The changes made are fully in line with NALC's Model Standing Orders.
  9. **Financial Regulations** – to note that the Clerk has reviewed the Council's current Financial Regulations and is content that they are consistent with the current national model.
  10. **Annual Governance and Accountability Return**

**Annual Internal Audit report 2025/26** - The internal auditor has completed the Annual Internal Audit Report 2025/2026 which is circulated with the agenda. Councillors are requested to note the contents of the report (page 4 of the AGAR document).

**The Annual Governance Statement 2025/26** is circulated with this agenda. Councillors are requested to consider the Statement and, if appropriate, resolve to approve it (page 5 of the AGAR document)

**The Accounting Statement 2025/26** is circulated with this agenda. Councillors are requested to consider the Statement and, if appropriate, resolve to approve it (page 6 of the AGAR document)

**The Explanation of Variances and the Bank Reconciliation** are included with this agenda. Councillors are requested to consider and, if appropriate, to resolve to adopt them

**Certificate of Exemption** - Councillors are invited to consider and, if appropriate, resolve that the Council is exempt from an external audit and to complete the Certificate of Exemption and return it to PKF Littlejohn (page 3 of the AGAR document)

**The Proposed Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return** is circulated with this agenda. Councillors are requested to determine who will act as the named contact for the purposes of the inspection of the AGAR and the accounting records (for inclusion in paragraph 2 of the notice) and otherwise consider and, if appropriate, resolve to adopt the notice.

Copies of the above documents will be displayed on the village notice board and/or on the Council's website.

11. **Issues arising from the Annual Village Meeting** – to consider issues arising from the Annual Village Meeting.
12. **Cemetery** – to consider and if satisfied approve the attached proposed Cemetery Policy and associated appendices and related documents
13. **Biodiversity – update**
14. **Parish Council Website – update**
15. **Parish Council Budget and Precept**
16. **Delegation of powers to the Parish Clerk and Section 85 of the Local Government Act 1972** - Councillors are invited to review the current Delegations to the Clerk and ongoing usefulness of the current provisions for remote meetings

## 17. **Planning Applications**

### **New Applications:**

ZD26/00265/CLP – application for a Certificate of Lawfulness proposed for the demolition of the existing sun lounge and its replacement with a new sun room constructed on the same footprint and in the same position as the existing structure and the removal of the existing garage door and installation of a new window opening to match the style and proportions of the existing windows within the dwelling - Low Barn Preston Under Scar Leyburn North Yorkshire – Councillors are invited to consider and determine any comments to be submitted to North Yorkshire Council

**Upcoming Applications: none notified**

**Update on previous applications:**

18. **Date of the next meeting: July 2026**

**Signed:**

**Linda Stevens  
Parish Clerk**

**Date: 13 May 2026**

