

PRESTON-UNDER-SCAR PARISH COUNCIL

DRAFT

Minutes of the Annual Parish Council Meeting held on Wednesday 17th May 2017

Present: Councillors': Cllr. Jowett (Chairman), Cllr. Hacket Pain, Cllr. Fletcher, Cllr. Amsden, Cllr. Brooks.

Clerk: Lynn Watkinson.

One member of the public was present.

1. To elect a Chairman and sign the declaration of acceptance of office

Cllr Jowett was nominated and seconded for the position of Chairman. Cllr Jowett accepted the nomination and signed the Declaration of Acceptance of Office.

2. To receive apologies for absence

None received.

3. To confirm the minutes of the meeting of 19/04/2017

The minutes were approved and signed by the Chairman.

4. To declare Councillors' interests in items on the agenda

None

5. Clerk's Report, matters arising and follow up since the last meeting

The clerk's report had been circulated prior to the meeting and was taken as read. Points discussed further included:

Electronic Planning

Please see separate minutes of the meeting with Peter Featherstone.

Dust from the Quarry

Following the response received from the quarry Cllr Hacketpain reiterated that she had seen dust billowing from the site and would follow this up. As the offer of a site visit had been reiterated it was agreed that this be requested for some time on 5th June.

6. To accept the asset register for inclusion on the Parish Council website to meet the Transparency Code Compliance standards.

Councillors agreed to adopt the Asset Register as circulated.

7. To review the final quarter budget.

Cllr Brooks required further work on the final quarter review.

The VAT Claim form for a refund of £101.75 was accepted.

8. To agree the end of year accounts and complete the External Audit Forms.

As the Internal Examination of the accounts had not been completed the Councillors deferred signing the accounts and asked the Clerk to apply for an extension from the External Auditors until after the June Meeting.

9. Finance & banking.

Opening Balance at 01/05/2017:

Current Account Balance: £2,832.79

Savings Account Balance: £2,226.19

To consider the following items for payment:

Payee	Item	Reference Number	Cheque No	Amount
Lynn Watkinson	Salary Apr	11	100477	14.5 hours
Agreed Insurance	Insurance	12	100478	Deferred as quote not received.

Company

The first instalment of the precept of £1903.00 has been received.

10. To consider Insurance Renewal quotations for the Parish Council and agree payment

A number of Insurance Companies had been approached for quotes. Came & Company had said they would not be able to match that of AON.

A revised quote was still awaited from AON. As a cheque could not be raised until the next meeting an extension to cover the interim would be requested.

11. Chairman's Report

The Chairman's report had been circulated prior to the meeting.

12. To consider an application for grant funding from the Transparency Code Fund

It was agreed to apply for funding for Website hosting and 2 hours per month Clerks salary from the Transparency Code Fund.

13. To receive a report on the Cemetery

The report had been circulated to all councillors and uploaded to the website.

Relatives of those burial plots affected by the vandalism had been contacted as far as possible.

14. To receive a report on The Stanney

The report had been circulated to all councillors and uploaded to the website.

15. Planning

The following planning had been received and circulated:

16/00525/FULL

Full Planning Permission for Erection of 6 Dwellings at Site To South East Of Rose Cottage, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AH – REVISED PLANS

An extension to the deadline had been arranged to the 31st May.

The Parish Council had arranged for paper copies of the plans to be sent out. Arrangements would be made to make these available for viewing in the Hall. It was agreed that a further extension be requested to give time for the plans to properly reviewed and for the residents to be consulted.

CPRE would also be contacted to coordinate responses to the planning.

It was further agreed to request the planning decision be taken to Committee.

16. To set a date for the Annual Village Meeting

Councillors agreed to hold the Annual Village meeting at 6pm prior to the Parish Council Meeting at 7pm on the 21st June 2017

17. Discuss items for the June agenda.

Planning

Insurance

Audit Forms

Date and time of the next Meeting: 7.00pm Wednesday 21st June 2017 to be preceded by the Annual Village Meeting at 6pm.

Meeting closed 8:20

Signed Date