

Preston-under-Scar Parish Council
Minutes of Parish Council Meeting held on 21 November 2018

Present: Cllr Brooks (Chairman), Cllr Fletcher, Cllr Amsden, Cllr Cormack, District Cllr Amsden, County Cllr Sedgewick and 2 members of the public

1. To receive apologies for absence: Cllr Hacket Pain

2. To confirm the Minutes of the Meeting of 16th October 2018:

The Minutes were confirmed and signed by Cllr Brooks (Chairman)

3. To declare Councillors' Interests on items on the Agenda:

No interests declared by councillors

4. Matters Arising and follow up since the last Meeting:

Web hosting re GDPR – The council is now GDPR compliant regarding privacy and cookies. This item is now complete.

Dog fouling on the Scar – There have been no further issues reported; therefore this matter at present is now complete.

Mill Hill and Moor Road verges – Thanks were noted to Cllr Amsden for arranging to get the verges cut back, which now look better. This matter is now complete.

Turning area at the west end – The land near the water trough is to be used for the turning circle, which NYCC will now go ahead with.

Grit bin – Cllr Hacket Pain has successfully liaised with Highways and the grit bin at the west end of the village has now been filled.

Mill Hill and Moor Road edges – Cllr Hacket Pain received a response from Highways regarding the encroachment of vegetation into the roadway and poor state of the road edges. A Highways Office has inspected the area and advised that although the road edges/verges may be showing minor signs of damage, they do not meet their current intervention criteria for attention at this time. They will continue to monitor the condition of the road and should they deteriorate to actionable levels in the future, appropriate repairs will take place then.

5. Finance and Banking

Opening Balances as at 1st November 2018

Current Account £9178.13

Savings Account £2236.86

It was resolved to pay the following items by BACS:

<u>Payee</u>	<u>Item</u>	<u>Ref No</u>	<u>Cheque No</u>	<u>Amount</u>
Parish Council Websites	Website GDPR updates		BACS	£80.00
Kate Deakin	ILCA Course/Qualification		BACS	£118.80

The BACS payment will be authorised online by Cllr Brooks (Chairman) and Cllr Fletcher.

Cllr Fletcher confirmed Cllr Amsden is now a signatory on the bank mandate, however Cllr Amsden is to check his online bank access to enable him to electronically approve BACS payments on behalf of the council. If no access is available, Cllr Fletcher to contact the bank to assist in the resolution of the matter.

Councillors considered and approved the provision of “read only” access to the bank account for the new Clerk. The appropriate bank form now needs to be obtained and completed by the Clerk, which will then be approved by councillors.

National Savings Account: The mandate for this account needs to be updated. The Clerk is to contact NS&I to obtain a copy of the current mandate for councillors to review, once contact details are provided by Cllr Fletcher.

6. 2019/20 Budget and Precept

Following discussion and consideration, the councillors considered the 2019/20 draft budget and it was agreed that the precept value request for next year will remain unchanged at £3806.00.

It was also discussed that:

- Grass cutting – An additional £200 was added in for this item to cover Mill Hill and the road up to the tank road. Cllr Brooks is still awaiting a quote from Dave Spenceley for the standard 10 cuts per year for the cemetery and village, so an estimate for this costs has been included
- Further money has been included for:
 - GDPR associated costs
 - Web-hosting
 - 2019 elections

There were no further additions/amendments from councillors or members of the public, however a member of the public stated that the residents of Preston-Under-Scar should be made aware that the Village Trust Fund is, subject to the arrangement of the trustees, available to use if needed.

It was therefore resolved to submit the precept request to RDC (Richmond District Council) in due course.

7. Stanney Report

Cllrs Hacket Pain, Brooks, Fletcher and Cormack visited the Stanney with Sean Stockdale. This visit was mainly to look at the ash die back infected trees, most of which are adjacent to the public footpath. No action will be taken at present.

8. Cemetery Report / Regulations

Cllrs Hacket Pain, Brooks, Fletcher and Cormack visited the cemetery. There is evidence of some mole activity and a particularly bad rabbit infestation. Cllr Amsden to take a further look to see what action can be taken on this matter.

Upon inspection it was also noted that the trees at the back of the cemetery need to be cut back, for which an estimate of £280 has been received. Cllr Brooks is to clarify the quote with Cllr Hacket Pain, prior to further action being taken on this matter.

Cemetery Regulations: Cllr Brooks has circulated to Councillors the draft amendment. It was discussed that the fees need to be considered. The Clerk is to investigate comparatives, in order for the council to set new agreed cemetery fees.

9. Village Meeting

Issues arising from the meeting:

- Update the Village Emergency Plan – **Outstanding**
The Clerk to distribute to Councillors the existing plan, with a view to updating this in early 2019
- Renewal of the Stanney Lease which expires in 2019 – **See Stanney Report (on website) and item 7**
- Draw attention of Highways to the conditions of Mill Hill and the Moor Road – **Completed (see item 4)**
- Cemetery: Village supportive of applying for an RDC Partnership Grant to support the creation of a separate area for the interment of cremation urns – **Completed**

10. Planning

A new application has been received to convert a lean to into a two storey extension at Punchbowl House, for which the plans are now available on the RDC website. Councillors considered and discussed the proposed plans and it was noted that the only concern is if

materials are left on the road. As a courtesy to other residents, the council will approach RDC and request that the road be kept clear at all times. No objections were made on the plans.

11. Items for the next agenda

Review of: Risk Assessment
Cemetery Regulations
Village Emergency Plan

**Proposed time and date of next meeting:
Wednesday 23 January 2019 at 7pm in the Village Hall**

Signed **Date**