

DRAFT MINUTES

Preston-under-Scar Parish Council Minutes of Parish Council Meeting held on 16 October 2018

Present: Cllr Brooks (Chairman), Cllr Fletcher, Cllr Hacket Pain and Cllr Cormack
2 members of the public

1. **To receive apologies for absence:** Cllr Amsden, District Cllr Amsden, County Cllr Sedgewick
2. **To confirm the Minutes of the Meeting of 19th September 2018:**
The Minutes were confirmed and signed by Cllr Brooks (Chairman)
3. **To declare Councillors' Interests on items on the Agenda:**
Cllr Fletcher declared an interest in item 5 in respect of payment of £322.00
4. **Matters Arising and follow up since the last Meeting:**
Web hosting re GDPR – Remains outstanding; See item 9

Grit bins – Cllr Hacket Pain has contacted Steve Mason at Highways requesting information and is awaiting his response.

Mill Hill and Moor Road verges – Remains outstanding; See item 12

5. **Finance and Banking**
Opening Balances as at 1st October 2018
Current Account £9500.13
Savings Account £2236.86

It was resolved to pay the following item by Cheque

Payee	Item	Ref No	Cheque No	Amount
Andrew Fletcher	Cemetery		100495	£322.00

The cheque was signed by Cllr Brook (Chairman) and Cllr Hacket Pain

Item for payee Parish Council Websites will be deferred to next Parish Council meeting, as we are still waiting for their services to be completed.

Cllr Fletcher confirmed that the documents in order to enable Cllr Amsden to sign on the bank account have now been submitted to the bank. The bank confirmed that the documents would take two weeks to process. Cllr Fletcher to call the bank to confirm when Cllr Amsden has been added to the mandate.

Councillors reviewed the 2Q financial report and it was noted that the biggest saving is due to incurring no expenditure for a Clerk, as the position has been vacant for the year so far. There were no further queries raised by the councillors.

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6. Council's Financial Regulations

It was resolved to adopt the reviewed and updated Financial Regulations

7. 2019/20 Budget and Precept

Following discussion and consideration, the councillors considered the 2019/20 draft budget and it was agreed that Councillors would consider items to finalise the budget and precept at the next meeting.

It was discussed and agreed that costs need to be included for:

- Stanney inspection and tree work – Cllr Hackett Pain to chase up Sean Stockdale and bring costs to next meeting, as costs could be considerably more than expected
- Grass cutting – Cllr Brooks to contact Dave Spenceley to ask for a cost for the standard 10 cuts per year for the cemetery and village
- The verges on Mill Hill and Moor Road (see agenda item 12)

8. Cemetery

The work done to the area for cremation urns has been fully completed and the Councillors thanked Andrew Fletcher for completing the works in an efficient and timely manner.

Cllr Hackett Pain to chase up Sean Stockdale regarding the tree work that is required.

It was discussed that there is a proposed headstone on an unmarked plot. The person who has asked for the headstone now has the regulations from us, so we are just waiting to hear from the stonemason.

9. General Data Protection Regulation (GDPR)

We are still waiting for the website hosting company to complete the work that was agreed at the previous meeting. A further update will be provided at the next meeting.

10. Village Meeting

Issues arising from the meeting:

- Update the Village Emergency Plan – **Outstanding**
- Renewal of the Stanney Lease which expires in 2019 – **See Stanney Report (on website)**
- Draw attention of Highways to the conditions of Mill Hill and the Moor Road – **See item 12**
- Cemetery: Village supportive of applying for an RDC Partnership Grant to support the creation of a separate area for the interment of cremation urns – **This has now been completed (see agenda item 8)**

11. Complaints Procedure

It was resolved to adopt the new Complaints Procedure.

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12. Mill Hill and Moor Road Verges

It was discussed that the council needs to address the condition of the verges on these two roads leading to the village. Cllr Amsden to speak with Peter Simpson to obtain a cost to clear the verges. The councillors agreed a cap of £500 for the works to be carried out.

Cllr Hackett to chase up Steve Mason of Highways to attend to the ingress of soil, grass and vegetation at the sides of the two roads.

13. Planning

No planning applications to discuss

14. Items for the next agenda

2019/20 Draft Budget and Precept
Review of Cemetery Regulations

Proposed time and date of next meeting:

Wednesday 21 November 2018 at 7pm in the Village Hall

Signed **Date**