

DRAFT

Minutes of Preston under Scar Parish Council meeting held on 18 July 2018

Present: Cllr Brooks (Chairman), Cllr Hackett Pain, Cllr Amsden, Cllr Fletcher and District Cllr Amsden

Cllr Brooks noted that Jan Jowett had resigned from the Council in June of this year and that for the first time in many years this was to be the first meeting that Jan had missed. He expressed thanks to Jan for all her work over the past years as a Clerk, Chairman and Councillor, and for her continued support and work as a voluntary “Clerk”.

1. To receive apologies for absence: None

2. To confirm the Minutes of the meeting of 16 May 2018

The Minutes were agreed and signed by the Chairman

3. To declare Councillor’s interests in items on the agenda:

Cllr Fletcher declared an interest in item 6.

4. Matters arising and follow up since the last meeting:

Grass cutting: Dave Spensley’s insurance has been seen by the Parish Council

Trees on the Stanney – the outstanding work has been completed

New safety notices put on the Stanney – thanks to Cllr Fletcher

Neighbourhood Policing Survey. Link to the survey is at <http://www.telljulia.com/>

YLCA have available updated copies of The Good Councillors Guide 2018 and The Good Councillors Guide to Finance and Transparency 2018. It was agreed to purchase a copy of each of these. Action Cllr Brooks

Fire at Barn in Light Lane – an email had been received from a resident expressing concerns with regard to asbestos following the recent fire. Cllr Brooks will reply to this.

District Cllr Amsden advised RDC has funds available to private individuals for disabled improvements ie installation of stair lifts

5. Parish Council

Formal notice of the vacancy created by the resignation of Jan Jowett has been displayed for the requisite period. RDC has advised that there have been no requests for an election and that the Parish Council may proceed to co-opt a new councillor. The Council has yet to receive any expressions of interest.

Clerk to the Parish Council – no expressions of interest

6. Finance and Banking

Opening Balances as at 1 July 2018

Current Account £7177.44

Savings Account £2236.86

To consider the following items for payment:

Payee	Item	Ref No	Cheque No	Amount
Cllr Fletcher	Cemetery	33	100494	£22
	Green bin			

It was agreed to pay this item and the cheque was signed by Cllrs Hacket Pain and Brooks.

After due consideration **Councillors resolved to appoint Cllr D Amsden with full internet access to the Council Bank Account.** Action Cllr Amsden to begin the process with the Bank.

First Quarter's Financial Report

This had been circulated for Councillor's consideration – there were no queries or comments

7. Annual Governance and Accountability Return 2017/18

All required papers have been sent to the auditors – nothing has been heard from them.

The Notice setting out public rights has been displayed for the statutory period. Cllr Hacket Pain did not receive any enquiries.

8. Internal Audit Report for 2017/18

After due consideration of the report and any actions arising from it. **Councillors resolved to review the Standing Orders, Financial Regulations, Risk Assessment and the Cemetery Regulations. This would be carried out one at a time.**

9. General Data Protection Regulation (GDPR)

Data audit has been completed and the Council's Privacy Policy has been reviewed and updated. Both have been put on the Council's web site.

A "consent" email has been circulated to residents of the Parish who have previously received information from the Council by email. The "consent" email seeks agreement for the Council to continue to communicate with residents by email.

The website host has requested the Parish Council review its "cookies" policy and "privacy" policy . Action Cllr Brooks and Jan Jowett.

10. Turning Circle:

District Cllr Sedgwick has written to Highways suggesting that now the building works at the West end of the village have largely been completed, the issue of a turning circle has gone away.

11. Village Meeting:

This was held on 12 June at 7pm in the Village Hall ca 21 residents attended.

Issues arising from the meeting for Parish Council consideration:

- Update the Village Emergency Plan
- Renewal of the Stanney lease which expires in 2019
- Draw attention of Highways to the condition of Mill Hill and the Moor Road
- Parish Plan – little interest from the residents to update the Plan
- Cemetery – Village supportive of applying for a RDC Partnership Grant to support the creation of a separate area for the internment of cremation urns

After discussion the following was resolved:

Cllr Brooks would look into applying for a Partnership Grant for the cremation area and obtain a quotation for the work to be carried out

Renewal of Stanney Lease – Cllr Hackett Pain would contact Sean Stockdale to request a written report, including estimated costs, of tree work anticipated to be necessary during the coming 5 years. Payment for this report was agreed.

Highways – Cllr Brooks will contact Highways with regard to Mill Hill and the Moor Road.

Village Emergency Plan – it was agreed to return to this at a later date

12. Planning

New Applications:

Agricultural land adjacent to Tulliscote Farm Track – permission sought to erect a steel and timber agricultural building – application approved

Update on previous planning applications:

Following the land at the East End being put out for tender, confirmation had been obtained from RDC Planning Department there had been no amendments to the Planning Permission previously granted.

13. Items for the next agenda:

Quarry Meeting due in September – Cllr Fletcher will contact Tony Tate
Cemetery and Stanney Reports
Audit Review

Date and Time of next meeting: Wednesday 19 September 2018 at 7pm

Signed

Date