

## FINAL MINUTES

### **Minutes of the Meeting of Preston Under Scar Parish Council Held on 6<sup>th</sup> February 2020**

**Present:** Cllr David Brooks (Chairman), Cllr Carol Fletcher, Cllr David Amsden, Cllr Ben Knights, Cllr Andrew Cormack and County Cllr Karin Sedgewick

The Parish Council would like to express their thanks to Joanne Long (Clerk) for all of her work on their behalf. Whilst we understand the reasons for her resignation we are sorry to see her leave.

#### **1. To receive apologies for absence:**

None

#### **2. To confirm the Minutes of the Meeting of 20 November 2019**

The Minutes of the Meeting of 20 November 2019 were agreed and signed by Cllr Brooks.

#### **3. To declare Councillors' Interests on the Agenda:**

None

#### **4. Matters Arising and follow up since the last Meeting:**

Outstanding Actions and actions taken since the last meeting:

BT – the faulty line in the telephone box has still not been repaired.

Awaiting a response from RDC regarding developments with BT in respect of their formal response to the removal of the Telephone Box.

Highways have significantly improved the drainage at the East End of the village following pressure from the Parish Council. Cllr Sedgewick agreed to liaise with Highways (Steve Barker) in respect of the removal of the leaves, debris etc on the edge of the road towards the 'Tank Road'.

Village Flag Pole – the base of the pole is showing signs of decay. Cllr Fletcher/her husband will look into this.

#### **5. Clerk.** It was agreed to defer this item until the end of the meeting

**As Cllr Sedgewick had another meeting to attend it was agreed to bring forward items 10 and 11.**

### **10. Village Emergency Plan Presentation:**

Cllr Knights advised for personal reasons he had been unable to make progress with this. Cllr Sedgewick provided copies of Household Emergency Plan and Advice after Flooding leaflets. She will also speak to Clerk of Spennithorne PC who has been working on their Emergency Plan as it may be possible to use the same template for our Village Emergency Plan. Cllr Knights has prepared a letter to village residents asking for volunteers to help formulate the plan and these will be circulated in due course.

### **11. Dog Fouling:**

It is extremely disappointing to see the number of incidents of dog fouling, particularly in the notice board area appears to be increasing. The Council would like to thank Mrs Amsden for her vigilance and for marking the areas with coloured spray. The Parish Council would also like to thank those members of the village who have removed the piles of offending material. The Parish Council encourages the villages if they see dogs fouling and the mess not being picked up to inform the dog warden RDC.

In light of the clerk's resignation Councillors agreed to leave the acquisition of a Tilspak dispensing station for the time being.

### **6. Finance and Banking:**

Opening balances as at 1 February 2020

Current Account	£9,679.83
Savings Account	£2,270.92

### **It was resolved to make the following payments:**

Payee	Item	Payment Type	Amount
J Long	Nov 2019 salary	BACS	18.5 hours*
J Long	Phone/internet	BACS	£10.00
	Contribution Nov		
J Long	Jan 2020 salary	BACS	19.5 hours*
J Long	Phone/internet	BACS	£10.00
	Contribution Jan		

**It was resolved to make the payment in respect of GDPR by Direct Debit. Cllr Brooks will take this forward.**

Cllr Fletcher will set up the BACS payments and Cllr Brooks will authorise these.

The Clerk submitted the precept to RDC on 17 January 2020.

Councillors approved the Third Quarter Financial review.

NS&I. On 22 November 2019 NS&I confirmed that the account detailed had been updated in accordance with October's meeting for Cllr Fletcher, Cllr Knights and the Parish Clerk to become signatories on the account. In light of the Clerk's resignation **it was resolved to send a letter amending the correspondence address to Cllr Fletcher's and to remove the Clerk from the account and to add Cllr Cormack as a signatory.**

£18.02 annual interest was paid by NS&I on 1 January 2020 into the savings account.

**7. Risk Assessment Policy Review:**

**Councillors resolved to remove the section referring to the Stanney and to then approve the Risk Assessment Policy.**

**8. Cemetery:**

No progress has been made with regard to the feasibility of sheep grazing the cemetery.

**9. Grass Cutting Contract:**

No response had been received from Dave Spencely. **It was resolved to invite Adam McCoo to tender for the grass cutting contract.** Cllr Amsden will take this forward.

## **12a. Planning:**

**New Applications** – None

**Upcoming Applications** – None

### **Update on previous applications**

19/00665/Full – Full Planning Permission for removed of 4 No existing sheds to be replaced by traditional stone built outbuilding at Spring Barn, Stoneham, Redmire to Wensley Road, Preston under Scar, Leyburn, North Yorkshire DL8 4AB Granted

19/00376/Full – Full Planning Permission for a new build house, conversion of a barn for use as a holiday let and landscaping, Scarthwaite, Preston under Scar, Leyburn, North Yorkshire DL8 4AQ Granted

## **12b. Items for next agenda:**

Review Asset Register

Insurance

Cemetery Inspection

Review GDPR Policy

## **5. Clerk**

In view of the Clerk's resignation Councillors considered the actions required to ensure the Council's business is fully and properly managed ie banking authorities, RFO etc. **Cllr Brooks will take on the RFO role and deal with the finances, Cllr Fletcher will prepare the Agenda, relevant papers and the Meeting Minutes. Cllr Knights will take responsibility for updating the PC website.**

## **Proposed Time and date of the next meeting:**

**Wednesday 25<sup>th</sup> March 2020 at 7pm in the Village Hall**

**Signed**

**Date**