



# Community Emergency Plan

Preston Under Scar Parish

Last Review Date: 04/02/2025

Lead Contacts: Michael Sayers  
Jules Higham

**If this Plan is activated locally  
immediately inform the emergency  
services via 999, and ask them to inform  
NYC.**

**If you have to go anywhere ensure someone knows where you are going,  
approx. how long and contact details.**





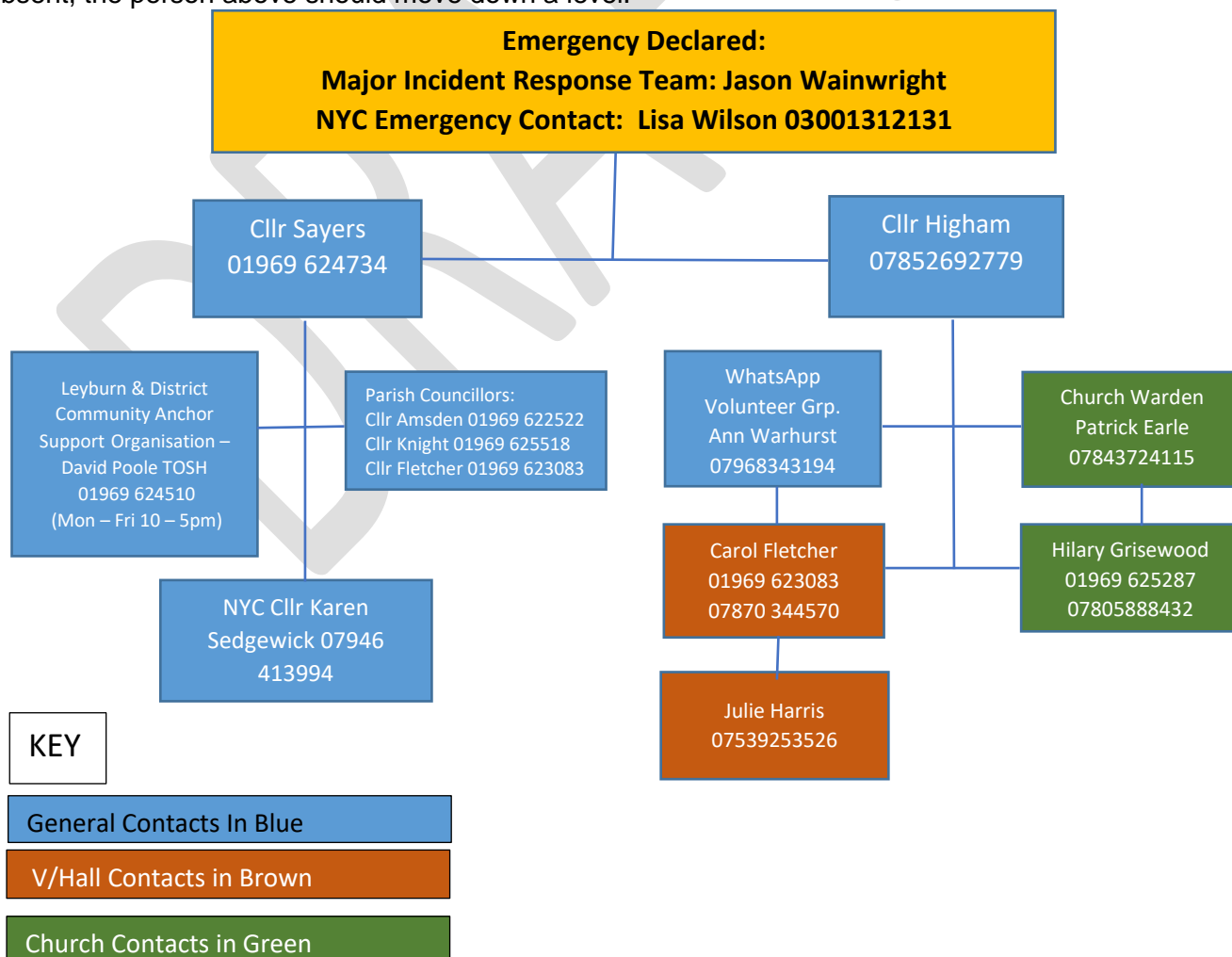
## Section 1 - Activation

| Lead Contacts for Community Emergency Team |  |
|--|--|
| Name                                       | Address and contact number(s)  |
| <b>LEAD: Michael Sayers</b>                | The Rowans, Preston Under Scar, 01969 624734<br><a href="mailto:cllr.sayers@prestonunderscar-pc.gov.uk">cllr.sayers@prestonunderscar-pc.gov.uk</a> |
| <b>LEAD: Jules Higham</b>                  | Greycott, Preston Under Scar, 07852692779<br><a href="mailto:cllr.higham@prestonunderscar-pc.gov.uk">cllr.higham@prestonunderscar-pc.gov.uk</a>    |

### Contact pyramid

This sets out a quick and efficient method by which to coordinate communications and easily spread information amongst your community, especially your Community Emergency Team.

The people at the top of the pyramid, usually the Lead/Deputy contacts, call the next people directly down the pyramid, and so on, until every person in the pyramid has been contacted. Where a person is absent, the person above should move down a level.





## Initial meeting location & EMERGENCY CENTRE PUS Village Hall

### Address and contact numbers

**Village Hall:** 41 on the Village Map

Contacts/ key holders: Carol Fletcher 01969 623083 [firstmarden52@btinternet.com](mailto:firstmarden52@btinternet.com) ,

Julie Harris 07539253526 [juliemonnier@talk21.com](mailto:juliemonnier@talk21.com)

Key Safe Outside the door: 0000

Board pointing to the Village Hall placed on the green near the yellow grit bin.

## Backup meeting and Emergency Centre location St Margaret's Church

### Address and contact numbers

**St Margaret's Church:** 36 on the Village Map

Contact: Church Warden: Patrick Earle 07843724115 or Hilary Grisewood 01969 625287 and 07805 888432.

The Church is never locked.

## Section 2 – Welfare

### Rest/Welfare Centre

The following buildings have been identified as appropriate Rest/Welfare Centres in an emergency: Village Hall and St Margaret's Church

- Approx 120 residents – ages: 0–17: 5 children. 18 – 65: 56. 65 – 100: 55

### Contact details: PUS Village Hall

#### Key holders:

**Primary:** Carol Fletcher 01969 623083 or 07870 344570 [firstmarden52@btinternet.com](mailto:firstmarden52@btinternet.com)

**Alternative:** Julie Harris 07539253526 [juliemonnier@talk21.com](mailto:juliemonnier@talk21.com)

#### Other Information:

Information about the building – e.g., parking, facilities, if it has a generator etc.

**PUS VILLAGE HALL:** The Building has full Oil-Fired Central heating and a fully equipped Kitchen. There is a downstairs Disabled facility toilet.

The Main Hall has seating for 72 downstairs and 12 on the balcony people (fire regulations) and 60 chairs and 'pop up' tables. The hall can accommodate up to 84 people in total.

Parking outside is on the main road and generally poor. There is a steep access to the entrance ramp. Those with mobility issues may require assistance. There is a ramp in the disabled toilet that enables ease of access into the hall for wheelchair users.

Basic First Aid equipment.

**DEFIBRILLATOR AVAILABLE AT THE EAST END OF THE CHURCH – take a torch.**

### Contact Details: St Margaret's Church

#### Contact Information and Key holders – church is always open

**Primary:** Hilary Grisewood: 01969 625287 or 07805888432 [hilarygrisewood@gmail.com](mailto:hilarygrisewood@gmail.com)

Church Warden: Patrick Earle 07843724115 [patrickearle1947@outlook.com](mailto:patrickearle1947@outlook.com)

**Alternative:** Gill Forest - [hilarygrisewood@gmail.com](mailto:hilarygrisewood@gmail.com)

**Other Information:**

Information about the building – e.g., parking, facilities, if it has a generator etc.

**ST MARGARET'S CHURCH:** The building comprises a large single room with fixed pews - seating capacity of 45-50.

It doesn't have a water supply or toilet but has limited electric heating.

The car parking is directly outside the building.

Basic First Aid equipment.

**DEFIBRILLATOR AVAILABLE POSITIONED ON THE SIDE OF THE CHURCH – take a torch.**

**Sandbag store location:** Clive Torrens store shed, between Punchbowl House 40 and Preston Moor Farmhouse 41.

**Address and contact information:**

Leyburn & District Community Anchor Support Organisation – David Poole The Old School House, Leyburn 01969 624510 (Mon – Fri 10 – 5pm)

PUS has, to date, never required sandbags to protect houses from potential flooding.

**EMERGENCY KIT LOCATIONS:**

**First Aid kit located in the Village Hall**

[Protect your community in an emergency | North Yorkshire Council](#)

**Community grab bag**

**Make sure your community has an emergency grab bag prepared in case an incident affects your community.**

**Funding is available to provide communities with one free kit if you complete an emergency plan and send us a copy.**

Once we are in receipt of this grab bag I can fill in what we have in it and what we may want to add into it eg battery/wind up radio.

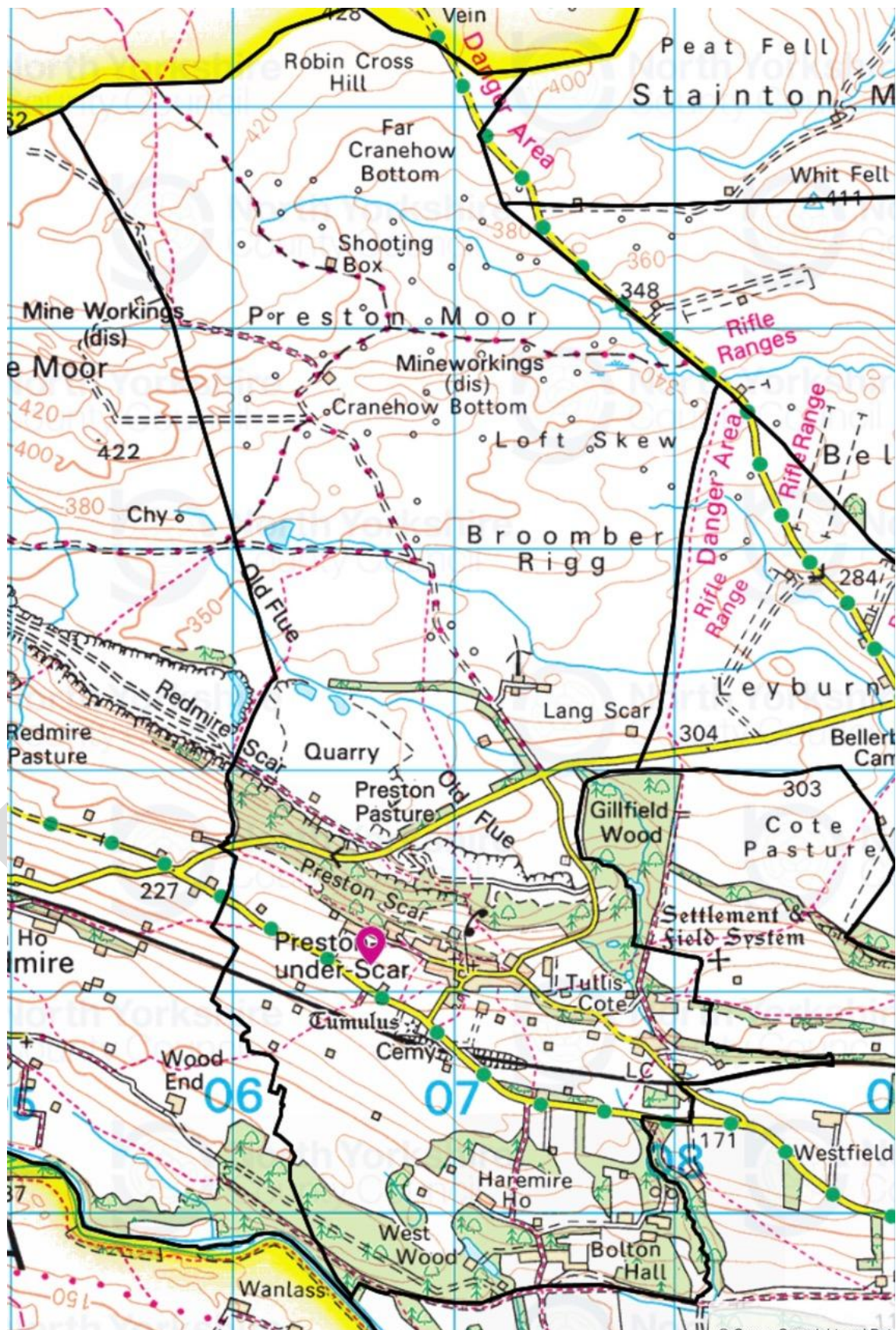
NB. This, alongside First Aid Kits, will need to be revisited for a yearly check to refill and replace out of date items.

A recording sheet/book will be required for recording any incidents and placed with the Grab Bag and First Aid Kits.



## Community Maps

### Geographical Area Covered within Preston Under Scar Parish



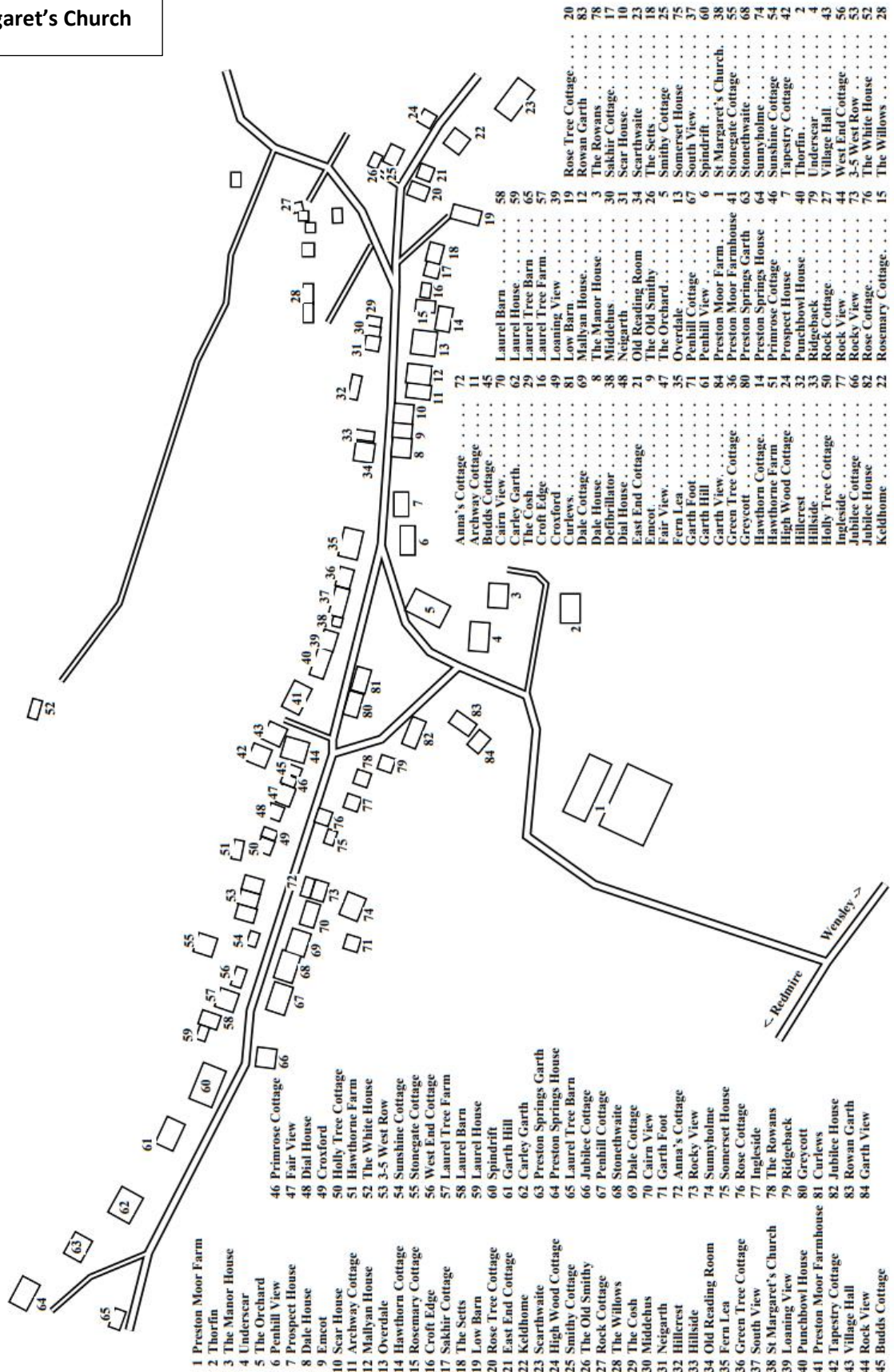


# Preston-under-Scar

**Emergency Centre**

**41 – Village Hall**

**36 – St Margaret's Church**





### Section 3 – Vulnerabilities & assets

#### Vulnerable establishments/people - PUS has no vulnerable establishments

This section lists establishments that may be particularly vulnerable to emergencies such as care homes, schools, caravan parks etc. As well as those residents who may require additional assistance

**Resident name and Contact number (If Possible)**  
# **separate list to be reviewed regularly.**

**Address**

There are a number of vulnerable people in the village. They are not prepared to be named on this document. However, local knowledge will identify those people who need to be checked first, should an emergency occur. A list will be attached to this document and kept safely locked away, to comply with GDPR, with Michael Sayers and Jules Higham. Neighbours are also responsible for checking on vulnerable people, an ongoing arrangement.

#### Community Volunteers : Blue script – questionnaires returned

Listed below are individuals who are willing to volunteer their time, specialist knowledge or practical skills during an emergency. Eg. First aid, transport, door knocking etc.

It is extremely important that volunteers understand that during an incident they should: -

- not endanger themselves or others
- assess the risk prior to any activity they undertake
- ensure their contact details are kept up-to-date
- be prepared to act quickly

| Name  | Contact details  | Volunteer Role / Specialist Skill                |
|---|--|--|
| PUS residents contacted via community WhatsApp group when an incident has occurred. |  |  |
| Barabara and David Brooks<br>Scar House map 10                                      | 01969 6236548 or DB: 07483 827064 BB:<br>07485 131907 <a href="mailto:davidofpreston@gmail.com">davidofpreston@gmail.com</a> | Any Role Required                                |
| Anne and Ian Johnson<br>Archway Cottage map 11                                      | 01969 625285 or 07799517774<br><a href="mailto:Anne.johnson9@btopenworld.com">Anne.johnson9@btopenworld.com</a>              | Medical Knowledge                                |
| John Green<br>Rose Tree Cottage map 20  | 01969 624294 or 07450973239<br><a href="mailto:jwandegreen@btinternet.com">jwandegreen@btinternet.com</a>                    | Any Role Required                                |
| Gill and Michael Stead<br>The Willow map 28   | 01969622856 or 07713435695<br><a href="mailto:gillstead7@gmail.com">gillstead7@gmail.com</a>                                 | Michael- first aid<br>Own chainsaw (not trained) |
| Carol and Andrew Fletcher<br>Garth Hill map 61                                      | 01969 623083 or 07870 344570<br><a href="mailto:firstmarden52@btinternet.com">firstmarden52@btinternet.com</a>               | First Aid (Carol)                                |
| Richard and Helen Hardill<br>Preston Springs Garth map 63                           | 07989965999<br><a href="mailto:richardhardill@hotmail.com">richardhardill@hotmail.com</a>                                    | First Aid  |

|   |  |  |
|---|--|--|
| Anna Hacket Pain<br>Rocky View map 73   | 01969 623064 or 07470031661<br><a href="mailto:hacketpain@aol.com">hacketpain@aol.com</a>                    | Check on neighbours                    |
| Pam and Ben Knights<br>Ingleside map 77   | 01969 625518 or 07801 259282 (Ben)<br><a href="mailto:Ben.Knights299@gmail.com">Ben.Knights299@gmail.com</a> | Any Role Required                      |
| Jules Higham & Julie Harris<br>Greycott map 80  | Jules 07852692779<br>Julie 07539253526   | First Aid (Julie)<br>Any role required |
| There are many people in the village who would happily volunteer to help in any way required – they already look out for neighbours and friends. Should an emergency occur there are builders, farmers, doctors, boiler menders, plumbers that can be called upon within the village. |  |  |

### Community Resources / Assets

Listed below are individuals who are willing to volunteer their equipment during an emergency.

It is extremely important that volunteers understand that during an incident they should:-

- not endanger themselves or others
- assess the risk prior to any activity they undertake
- ensure their contact details are kept up-to-date
- be prepared to act quickly

| Name  | Contact details  | Equipment/Resources  |
|---|--|--|
| David Brooks<br>Scar House map 10               | 01969 6236548 or DB: 07483 827064<br><a href="mailto:davidofpreston@gmail.com">davidofpreston@gmail.com</a>    | 4x4, old style phone that will work without a mains electricity supply |
| John Green<br>Rose Tree Cottage map 20          | 01969 624294 or 07450973239<br><a href="mailto:jwandegreen@btinternet.com">jwandegreen@btinternet.com</a>      | Possibly Petrol Generator  |
| Michael Stead<br>The Willow map 28              | 01969622856 or 07713435695<br><a href="mailto:gillstead7@gmail.com">gillstead7@gmail.com</a>                   | Own chainsaw (not trained)   |
| Carol and Andrew Fletcher<br>Garth Hill map 61  | 01969 623083 or 07870 344570<br><a href="mailto:firstmarden52@btinternet.com">firstmarden52@btinternet.com</a> | 4x4  |
| Richard Hardill<br>Preston Springs Garth map 63 | 07989965999<br><a href="mailto:richardhardill@hotmail.com">richardhardill@hotmail.com</a>                      | Chain saw  |

There are a number of people in the village who possess: chainsaws, tractors, heaters, quad bikes, 4 x 4 vehicles, power tools. These people can, and do, take responsibility for things like removing fallen trees. Should an emergency occur there are builders, farmers, doctors, boiler menders, plumbers and a vet that can be called upon.





## Section 4 – Communication

| Methods for warning and informing your community and sources of information ( <b>separate informing and warning</b> ) |   |
|---|---|
| Local warning and informing method  | Responsible person / contact  |
| Door to door  | Michael Sayers and Jules Higham   |
| WhatsApp Group  | Information received from any person on the gp / Emergency Volunteer WhatsApp group (do we set a separate one up or is this necessary?) |
| Website   | PUS Community (24 people on it)   |
| Noticeboards  | The back wall of Greycott map 80  |
| Other:  | In the Village Hall map 43  |
| Local Radio Stations  | Frequency   |
| BBC Radio York  | 103.7, 95.5 and 104.3 FM  |
| Dales Radio   | 104.9FM, 103FM, 936AM and online: <a href="#">Dales Radio</a>   <a href="#">Local Radio For The Yorkshire Dales</a>                     |

## Section 5 – Flooding




### Flood Alerts and Warnings

Flood Warnings are issued by the Environment Agency

Website: <https://www.gov.uk/check-if-youre-at-risk-of-flooding>

5 Day Flood Forecast: <https://flood-warning-information.service.gov.uk/5-day-flood-risk>

Floodline Number: 0345 988 1188 (24 Hour Service)

| SYMBOL   | MEANING   |
|--|---|
| <br><b>FLOOD ALERT</b>            | <b>FLOOD ALERT</b><br>Flooding is possible – <b>Be Prepared</b><br>###              |
| <br><b>FLOOD WARNING</b>          | <b>FLOOD WARNING</b><br>Flooding expected – <b>Immediate Action Required</b><br>### |
| <br><b>SEVERE FLOOD WARNING</b> | <b>SEVERE FLOOD WARNING</b><br>Severe flooding – <b>Danger to life</b>              |

### Areas Subject to flooding (all types) (see location map)

| Location<br>[Street/Road/Estate] | Post Code or<br>Grid<br>Reference | Extent/ Other<br>information | Properties Affected |       |
|----------------------------------|-----------------------------------|------------------------------|---------------------|-------|
|                                  |                                   |                              | Which Properties    | Total |
| None                             |                                   |                              |                     |       |

## Met Office Warnings

Weather Warnings are issued by the Met Office

Website: <https://www.metoffice.gov.uk/>

5 Day Weather Forecast: <https://www.metoffice.gov.uk/public/weather/warnings>

| SYMBOL | MEANING           |
|--------|-------------------|
|        | NO SEVERE WARNING |
|        | BE AWARE          |
|        | BE PREPARED       |
|        | TAKE ACTION       |





**Section 6 – Contact Details**

| Organisation                   | Role / responsibility   | Contact details  | Online information  |
|--------------------------------|---|--|---|
| <b>Local Authorities</b>       |   |  |   |
| North Yorkshire County Council | Support the emergency services and those engaged in the response to an incident. Establish Rest Centres for those evacuated. Help in the recovery following an incident.          | <u>North Yorkshire County Council:</u><br>Switchboard: 08458 72 73 74  | @NYorksPrepared<br>@Yorkprepared<br><a href="http://www.emergencynorthyorks.gov.uk">www.emergencynorthyorks.gov.uk</a>  |
| <b>Government Departments</b>  |   |  |   |
| Environment Agency             | Flooding issues<br><br>Deals with emergency repairs and blockages on main rivers and own structures;<br><br>Responds to pollution incidents and advises on waste disposal issues. | <b>Report an incident on</b><br>0800 80 70 60 (Freephone, 24 hours)<br>0345 988 1188 (Floodline)<br><b>General enquiries Mon to Fri 8am – 6pm</b><br>03708 506 506 | @EnvAgencyYNE<br><br>Flood warnings<br><a href="https://flood-warning-information.service.gov.uk/river-and-sea-levels">https://flood-warning-information.service.gov.uk/river-and-sea-levels</a><br><br>River levels<br><a href="https://flood-warning-information.service.gov.uk/warnings">https://flood-warning-information.service.gov.uk/warnings</a> |
| Met Office                     | Produce weather and warn people of extreme weather to mitigate its impacts  |  | <a href="http://www.metoffice.gov.uk/public/weather/forecast">www.metoffice.gov.uk/public/weather/forecast</a><br><a href="http://www.metoffice.gov.uk/public/weather/warnings">http://www.metoffice.gov.uk/public/weather/warnings</a><br><br>@MetOfficeYorks  |
| <b>Utilities</b>               |   |  |   |
| Northern Gas Network           | Maintain and ensure safe control of gas supplies.   | Switchboard: 0800 0407766<br>Emergency: 0800 111999  | @NGNGas   |

| Northern Power Grid Yorkshire         | Maintain and ensure safe electricity supply. Disconnect cables that constitute a danger to life and property.                       | Power cut: 105<br>General enquires: 0800 375675 | @NorthPowergrid<br>@PowergridNews  |
|---------------------------------------|---|---|--|
| Yorkshire Water                       | Maintenance of water supplies and sewage disposal arrangements. Repair water mains, and availability of emergency water supply.     | Switchboard: 01274 691111                       | @YorkshireWater  |
| BT                                    | Maintenance and operation of National Telecommunications systems. Provision of increased facilities to meet emergency requirements. |   | @BT_UK   |
| <b>Emergency Services</b>             |   |   |  |
| North Yorkshire Police                |   | 101   | @NYorksPolice  |
| Yorkshire Ambulance Service           |   | 111   | @YorksAmbulance  |
| North Yorkshire Fire & Rescue Service |   | 112   | @NorthYorksFire  |
| <b>Neighbouring Communities</b>       |   |   |  |
| Parish / Town / ward                  | Contact details   | Community Emergency Plan?                       | Online Information   |
| Redmire                               |   | No?   |  |
| Leyburn                               | David Poole   | Yes   | Leyburn & District Community Anchor Support Organisation –<br>David Poole TOSH<br>01969 624510<br>(Mon – Fri 10 – 5pm) |
| Wensley                               |   | No?   |  |
| <b>Other useful numbers</b>           |   |   |  |
| Wensleydale Vets                      | 01969 422201  |   | <a href="#">Veterinary Medicine and Services   Wensleydale Vets   North Yorkshire</a>                                  |
|                                       |   |   |  |

## Section 7 – Useful Documents:

### 7.1 Action card

| Normal Conditions                          |
|--|
| Monitor local situation                    |
| Report any issues to relevant organisation |

| STANDBY / ALERT  |
|--|
| <b>Triggers:</b> <ul style="list-style-type: none"> <li>Warning from local authority / emergency services</li> <li>Local observation from team members or public</li> <li>Alert from member of community emergency team / public</li> <li>Flood alert issued by the Environment Agency</li> <li>Yellow weather warning issued by the Met Office</li> </ul> |

| Actions / things to consider   |
|--|
| Community Emergency Team Coordinator contacted                                     |
| Collect emergency kit and start incident log                                       |
| Place Community Emergency Team on standby (including key holders)                  |
| Place Rest/Welfare Centre on standby   |
| Monitor local situation (tune in to local media & monitor local hot spots)         |
| Liaise with responding agencies to share information and get updates               |
| Inform vulnerable residents and establishments if necessary                        |
| Advise those at risk to be prepared and monitor local situation, local news/media. |
| Place Rest/Welfare centre on standby   |

| PLAN ACTIVATION / WARNING / SUDDEN IMPACT EVENT   |
|---|
| <b>Triggers</b> <ul style="list-style-type: none"> <li>Time of forecast event</li> <li>Local observation from team members or public</li> <li>Flood warning issued by the Environment Agency</li> <li>Amber weather warning issued by the Met Office</li> </ul> |

| Actions / things to consider   |
|--|
| When action is required / predicted convene community emergency team   |
| Convene at initial meeting location and assess potential risk from the incident and to any responding Community Team Members   |
| Assign roles to community emergency team and volunteers  |
| Keep log of who is working where and contact details   |
| Deploy resources as required   |
| Continue to monitor local situation  |
| Continue to liaise with responding agencies to share info and get updates <ul style="list-style-type: none"> <li>Request emergency services' assistance or additional resources if required</li> </ul> |
| Continue to inform vulnerable residents and establishments   |
| Advise those at risk to follow advice given / activate personal emergency plans  |
| Activate rest centre / info centre if required   |
| Convene regularly to update and reassign roles   |



## **LARGE SCALE INCIDENT / SEVERE WARNING**

Potential risk to life

Look after yourself – **do not put yourself at risk**

Support and cooperate with emergency services if requested. Do so from safe distance.

## **POST INCIDENT**

Provide support to vulnerable and action recovery / clean up

**AT NO POINT SHOULD ANY TEAM MEMBER OR VOLUNTEER PUT THEIR OWN LIVES AT RISK**

**Ensure that you regularly update the community with approved information.**

**If you have to go anywhere ensure someone knows where you are going, approx. how long and contact details.**

**Do not put yourself at risk**

**7.2 Debrief form**

**Personal details**

|              |              |
|--------------|--------------|
| <b>Name:</b> | <b>Role:</b> |
|--------------|--------------|

**Role on the Day**

|                                     |
|-------------------------------------|
| In what capacity were you involved? |
|-------------------------------------|

|   |  |
|---|--|
| What aspects of the operation from your own role perspective did not go well and needs further development? | What aspects of your own role perspective went well and should be highlighted as good practice for future? |
|---|--|

