

## AGENDA

### PRESTON-UNDER-SCAR PARISH COUNCIL

Clerk: Linda Stevens, [Tel:07778911677](tel:07778911677)  
Email: [prestonunderscarpc@gmail.com](mailto:prestonunderscarpc@gmail.com)

**You are hereby summoned to participate in a Meeting of Preston-Under-Scar Parish Council on to be held on 20 June 2024 at 7.00pm for the purpose of transacting the following business:**

- 1. To receive apologies for absence**
- 2. To confirm the Minutes of the Meeting held on 16 April 2024**
- 3. To declare Councillors' interests in items on the agenda.**
- 4. Action taken since the last Parish Council Meeting on 16 April 2024**

**Moor Road update** - the following response has been received from North Yorkshire Council:

Flue Structure – response still awaited form the Council's legal team who will be contacted for an update.

Moor Road – drainage - the Highway Officer has been asked to take another look at the water issue on this road to see if there is anything that can be done to improve the situation.

Village Road Surface - North Yorkshire Council has confirmed that the loose chippings are likely to be from the carriageway surface dressing that was undertaken. The winter wet and cold conditions unfortunately have the effect of breaking off from the surface / other chippings until the dressing treatment settles down. attending within the Preston-under-Scar is included on the list of sites that require a sweeper to attend and the service has also been requested to sweep the sides of Moor Road. NYC have been reminded that, provided it is notified in advance, the Parish Council is willing to assist with encouraging residents to park elsewhere on the day the sweeper visits

Cemetery Extension – work to repair the gate and fence at the far end of the extension has been completed and the grass in the extension is now being cut once a month.

Portrait of King Charles III – this has been received.

- 5. To note that no decisions have been taken by the Clerk since the last meeting of the Parish Council.**

## 6. Finance and Banking

### (1) To note the following opening balances as at 1 June 2024:

Current Account: £ 11,144.13

Savings Account: £ 2,307.35

### (2) To note the following payments authorised by the Clerk since the last meeting of the Parish Council on under her delegated authority

Payee	Item	Payment Type	Amount
Clear Insurance	Insurance Renewal	BACS	£412.15
DCN	Grass Cutting – April 2024	BACS	£330
Cllr Knights	Printing for Annual Village Meeting	BACS	£5.25
DCN	Repairs to Cemetery Gate (extension) and Fence	BACS	£330
Clerk	Reimbursement of Zoom Subscription for 2024/25	BACS	£155.58
DCN	Grass Cutting – May 2024	BACS	£330

### (3) To consider and, if satisfied, approve the Parish Council accounts for the year ending 31 March 2024 following the completion of the Internal Audit (copy enclosed)

## 7. Annual Governance and Accountability Return

**Annual Internal Audit report 2023/24** - The internal auditor has completed the Annual Internal Audit Report which is circulated with the agenda. Councillors are requested to note the contents of the report (page 4 of the AGAR document).

**The Annual Governance Statement 2023/24** is circulated with this agenda. Councillors are requested to consider the Statement and, if appropriate, resolve to approve it (page 5 of the AGAR document)

**The Accounting Statement 2023/24** is circulated with this agenda. Councillors are requested to consider the Statement and, if appropriate, resolve to approve it (page 6 of the AGAR document)

**The Explanation of Variances (including the Reserves) and the Bank Reconciliation** are included with this agenda. Councillors are requested to consider and, if appropriate, to resolve to adopt them

**Certificate of Exemption** - Councillors are invited to consider and, if appropriate, resolve that the Council is exempt from an external audit and to complete the Certificate of Exemption and return it to PKF Littlejohn (page 3 of the AGAR document)

**The Proposed Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return** is circulated with this agenda. Councillors are requested to determine who will act as the named contact for the purposes of the inspection of the AGAR and the accounting records (for inclusion in paragraph 2 of the notice) and otherwise consider and, if appropriate, resolve to adopt the notice.

Copies of the above documents will be displayed on the village notice board and/or on the Council's website.

**8. Village Maintenance** – to consider any issues arising

**9. Cemetery** – to consider:

- Tree/shrub planting proposals in the cemetery extension – Councillor Higham to report
- The approach to further works required in the cemetery ie provision of an access way from the main gate through the cemetery
- Whether and if so how much of the extension should be consecrated
- Burial plot sizes in the extension and the approach to their release for reservation
- The need to review the current Cemetery Regulations and Charges (copy of current regulations enclosed)

**10. Biodiversity** – Councillor Knights to report on the outcomes from the first meeting of the Village Biodiversity Group

**11. Play Area** – to review the outcomes of the site meeting with North Yorkshire Council's Parks and Grounds Area Manager (West) on 29 May

**12. Redesign of Village Website and Possible migration to gov.uk domain name and use of gov.uk email addresses for Parish Council business** (Clerk's report to follow)

**13. Safety of Lithium-ion Batteries and scooters and ebikes** – to consider the attached correspondence

- 13. YLCA Branch Meetings** – Councillors are invited to consider formally appointing up to two Councillors to attend the Richmondshire Branch Meetings of the YLCA (Note: only Councillors and Clerks who have been formally appointed by their Council are permitted to vote at these meetings. Any Councillor may attend Branch meetings but only formally appointed representatives may vote).

**14. Planning Applications**

**New Applications:**

**Upcoming Applications: None notified**

**Update on Previous Applications:**

ZD24/00273/FULL - Full Planning Permission Proposed Extension of Existing Horse Stable Building and Position Relocation on Land to the North at Paddock At Harry Wood Os 4896 Wensley Station, Preston Under Scar, North Yorkshire (*Councillors have raised no objections to this proposal*).

ZD24/00009/CLD - Certificate of Lawfulness Proposed for replacement of all existing windows and one door at Sakhir Cottage, Preston Under Scar, Leyburn, North Yorkshire (*the Parish Council had no objections to the granting of this Certificate – awaiting decision*)

ZD24/00084/FULL - Full Planning Permission for Single Storey Extension to Existing Dwelling and Detached Garage at Low Scar Barn, Redmire, Leyburn, North Yorkshire (*the Parish Council had no objections to this application – awaiting decision*)

23/00129/LBC - Listed Building Consent for Replacement Roof to Existing Modern Lean To Garage at 2 Preston Mill, Wensley Station, Preston Under Scar, Leyburn, North Yorkshire, DL8 4AG (*the Parish Council had no objections to this proposal - awaiting decision*)

**15. Date and agenda items for the next meeting**

**Signed:**

**Linda Stevens**  
**Parish Clerk**

**Date: 14 June 2024**